

Medical Assistant

INDUSTRY FACTS



What do medical assistants do?

Medical assistants play a key role in keeping a healthcare

facility running smoothly. They perform general patient care and handle routine administrative responsibilities that frequently include the following:

- Providing wound care
- Assisting with sutures and fractures
- Performing phlebotomy
- Obtaining vital signs
- Administering medications
- Assisting during procedures
- Labeling and processing specimens
- Preparing patients for and performing EKGs

Where do they work?

Medical assistants work in healthcare facilities such as physicians' offices, hospitals, and clinics.*



How much do they earn?

With opportunities nationwide, medical assistants can earn competitive salaries. According to the Bureau of Labor Statistics, medical assistants earn an average of \$38,270 per year.* Plus, considering the nature of the industry, medical assistant jobs often include healthcare benefits.

Is the medical assistant field growing?

The U.S. Department of Labor estimates that the demand for medical assistants will grow 14% in the next 10 years.*

*Bureau of Labor Statistics, U.S. Department of Labor. "Medical Assistants." Occupational Outlook Handbook. Accessed March 25, 2024.

Statements found in the United States Department of Labor Occupational Outlook Handbook are not a guarantee of any post-graduation salary, in part because the data used to create the Occupational Outlook Handbook includes workers from differing educational backgrounds, levels of experience, and geographic areas of the country.

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PROGRAM DETAILS

Prepare For A Better Job

Train affordably without sacrificing quality. This program's comprehensive training was developed by industry professionals with years of experience – specifically designed to help you prepare for the Certified Clinical Medical Assistant (CCMA), Certified Phlebotomy Technician (CPT), and Certified EKG Technician (CET) certification exams.

Learn Your Way

With online training, you can absorb more knowledge and learn more skills—fast.

- Study on a schedule that fits your life
- Progress at a pace that matches your learning style
- Adjust the time and effort you devote to your coursework each day

Receive Coaching and Guidance

When you train with CareerStep, we back you every step of the way—from sign-up through course completion.

- Learner support
- Technical support
- Career support

Get Certified

We'll help you prepare you to take nationally recognized exams so you can explore greater opportunities in your area.

- Certified Clinical Medical Assistant (CCMA)
- Certified Phlebotomy Technician (CPT)
- Certified EKG Technician (CET)

Program Outline

Course
Program Orientation
Medical Assistant Career Introduction
HealthCare Foundational Knowledge and Basic Science
Anatomy and Physiology Essentials
General Patient Care
Pharmacology Basics
Infection Control
Testing and Laboratory Procedures
Externship Readiness Skills
Patient Care Coordination and Education
Medical Administrative Assistant
Communication and Customer Service in the Healthcare Office
Comprehensive Electronic Health Records
Medical Laws and Ethics
Phlebotomy
Venipuncture Labs
EKG and Cardiovascular
Career Success in Healthcare
Medical Assistant Final Exam
Fundamentals of HIPAA
Applying for Your Required Externship
Clinical Externship*
Program Completion

*CareerStep does not guarantee externships.

A learner's placement in and completion of an externship is solely the learner's responsibility and may be subject to additional requirements, such as a background check and successful completion of a CareerStep course. This is particularly important for learners seeking to complete their externship in Alabama, District of Columbia, Indiana, Louisiana, Minnesota, Nebraska, Nevada, Pennsylvania, Tennessee, Texas, Washington, and Wyoming. Please note that CareerStep will not sign agreements with sites in the above-referenced states or provide evidence of insurance to those sites.